



MINUTES

**Ordinary Council Meeting
Wednesday, 9 December 2020**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE SHIRE CHAMBER, COONAMBLE
ON WEDNESDAY, 9 DECEMBER 2020 AT 10.00 AM**

PRESENT: Cr Ahmad Karanouh (Mayor), Cr Paul Wheelhouse (Deputy Mayor), Cr Karen Churchill, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher

IN ATTENDANCE: Hein Basson (General Manager), Bruce Quarmby (Executive Leader Corporate and Sustainability), Kookie Atkins (Executive Leader Infrastructure), Noreen Vu (Executive Leader Environment, Strategic Planning & Community), Pip Goldsmith (Manager Economic Development & Growth), Marina Colwell (Executive Support Officer)

1 OPENING MEETING

The Mayor opened the meeting at 10.05 am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

Nil.

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2020/232

Moved: Cr Karen Churchill

Seconded: Cr Barbara Deans

That Council approves the written application for leave of absence received from Cr Thomas.

CARRIED

5 DEPUTATION/DELEGATIONS

Inspector David Maher from the New South Wales Police Force provided Council with an update on the state of crime and police activity within the Local Government Area. Inspector Maher made reference to the following:

- Police activities within the Coonamble Shire Council's area are progressing well.
- Crime numbers in the local area have reduced in comparison to the previous year.
- Coonamble Police staffing numbers are at a full complement with one (1) vacancy in Gulargambone.
- Coonamble Police staff are community minded officers enjoying participating in community activities.
- Council is providing great community activities, particularly in regard to youth.

Inspector Maher made available handouts to the Councillors of graphs and statistics relating to crime within the area.

6 CONFIRMATION OF MINUTES

RESOLUTION 2020/233

Moved: Cr Paul Wheelhouse

Seconded: Cr Pat Cullen

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 11 November 2020 be confirmed as a correct record of the proceedings of the meeting.

CARRIED

7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Deans informed the meeting that she has a non-pecuniary conflict of interest in Item 12.4 Economic Development & Growth – Progress Report regarding the Inland Rail Project. Cr Deans stated that her farming business is involved with grain production and her property is potentially affected by the proposed route of the Inland Rail Project. Cr Deans indicated that she will remain in the room, partaking in the discussions and voting on the item.

Cr Churchill informed the meeting that she has a non-pecuniary conflict of interest in Item 12.12 Request for Financial Assistance – Castlereagh Industries. Cr Churchill stated that she has a family member who is employed by Castlereagh Industries. Cr Churchill indicated that she will remain in the room, partaking in the discussions and voting on the item.

8 RESOLUTION BOOK

NIL.

9 MAYORAL MINUTE

RESOLUTION 2020/234

Moved: Cr Paul Wheelhouse

Seconded: Cr Pat Cullen

That Council notes the Mayor's activities report for the month of November 2020.

CARRIED

10 PRECIS OF CORRESPONDENCE

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

10.1 LOCAL GOVERNMENT NSW - BUDGET INFORMATION

RESOLUTION 2020/235

Moved: Cr Karen Churchill

Seconded: Cr Pat Cullen

That Council notes the contents of this report.

CARRIED

11 COMMITTEE REPORTS

Nil.

12 REPORTS TO COUNCIL

12.1 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES

RESOLUTION 2020/236

Moved: Cr Bill Fisher

Seconded: Cr Paul Wheelhouse

That Council notes the information in this report.

CARRIED

12.2 CODE OF CONDUCT COMPLAINTS - ANNUAL STATISTICS

RESOLUTION 2020/237

Moved: Cr Karen Churchill

Seconded: Cr Paul Wheelhouse

That Council notes the annual statistics in relation to Code of Conduct Complaints for the reporting period 1 September 2019 to 31 August 2020 contained in this report for its information.

CARRIED

12.3 WORKPLACE INJURY MANAGEMENT REPORT

RESOLUTION 2020/238

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

That Council notes the contents of the monthly workplace injury management report for its information.

CARRIED

12.4 MANUAL FOR COMMUNITY COMMITTEES OF COUNCIL**RESOLUTION 2020/239**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

That Council adopts the revised Manual for Community Committees of Council, as distributed under separate cover as an Annexure to the report.

CARRIED

12.5 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**RESOLUTION 2020/240**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

- 1. That Council notes the contents of this report.**
- 2. That Council authorises the General Manager to execute a contract for the sale of 40 Castlereagh Street, Coonamble to Mr Brian Sommerville for the selling price of \$57,110.86 (excluding GST) for the purpose of establishing a supermarket in the Main Street of Coonamble.**

CARRIED

RESOLUTION 2020/241

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

That Council provides a maximum amount of \$12,000 for purposes of the screens construction and installation at the new CBD Public Amenities in order to curtail the cost component of this project.

CARRIED

Cr Wheelhouse requested for his vote to be recorded as against the motion.

12.6 ECONOMIC DEVELOPMENT STRATEGY 2021**RESOLUTION 2020/242**

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

- 1. That Council notes the contents of this report.**
- 2. That Council reviews and updates the Economic Development Strategy for 2021 as described in the body of this report.**
- 3. That Council staff members continue to implement the actions identified by the Economic Development Strategy 2021.**

CARRIED

12.7 DESTINATION MANAGEMENT PLAN - COONAMBLE SHIRE COUNCIL**RESOLUTION 2020/243**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

That Council formally adopts the Coonamble Shire Council Destination Management Plan, as attached to the report as an Annexure.

CARRIED

12.8 PRESENTATION OF FINANCIAL STATEMENTS AND AUDIT REPORTS FOR THE YEAR ENDED 30 JUNE 2020**RESOLUTION 2020/244**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That Council notes the tabling of the presentation and tabling of its Auditors Report and Financial Reports for the year ended 30th June 2020.

CARRIED

12.9 PROCUREMENT POLICY**RESOLUTION 2020/245**

Moved: Cr Barbara Deans

Seconded: Cr Paul Wheelhouse

- 1. That Council notes the information contained in this report.**
- 2. That Council adopts the newly developed Procurement Policy, as attached to the report.**

CARRIED

12.10 REVIEW OF FINANCIAL HARDSHIP POLICY**RESOLUTION 2020/246**

Moved: Cr Karen Churchill

Seconded: Cr Pat Cullen

- 1. That Council places the draft Financial Hardship Policy, as attached to the report, on public exhibition for a period of 28 days for the purpose of inviting submissions from the community.**
- 2. That Council requests the Executive Leader Corporate and Sustainability to present a further report, together with all submissions received, to Council at the conclusion of the public exhibition period for Council's further consideration and adoption of the Financial Hardship Policy (with or without changes) at its February 2021 Ordinary Meeting.**
- 3. That Council note the information provided in the form of the Financial Hardship Application form.**

CARRIED

12.11 REQUEST FOR FINANCIAL ASSISTANCE - NSW POLICE FORCE**MOTION**

Moved: Cr Karen Churchill

That Council waits for the outcome of the applicable court proceeding before Council makes a decision in this regard.

Due to the fact that no seconder was obtained, the motion LAPSED.

RESOLUTION 2020/247

Moved: Cr Paul Wheelhouse

Seconded: Cr Barbara Deans

- 1. That Council considers the request for the waiver of impounding fees to the amount of \$5,970.20 from the NSW Police Force as an application for financial assistance under its adopted Donations Policy.**
- 2. That Council approves the application for financial assistance from the NSW Police Force as a valued service provider within the local government area, and that the amount mentioned in paragraph one (1) above be funded from Council's donations provision in its 2020/21 Operational Plan and Budget.**
- 3. That Council requests the Executive Leader Corporate and Sustainability to formulate a policy regarding the provision of Council storage facilities for the impounded goods of Government Departments, for Council's future consideration.**

CARRIED

12.12 REQUEST FOR FINANCIAL ASSISTANCE - CASTLEREAGH INDUSTRIES**RESOLUTION 2020/248**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

That Council, based on the advice received from Castlereagh Industries, not consider the matter at this time.

CARRIED

12.13 RATES AND CHARGES COLLECTIONS - NOVEMBER 2020**RESOLUTION 2020/249**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

That Council notes the information provided in the report.**CARRIED****12.14 STATUS OF INVESTMENTS - NOVEMBER 2020****RESOLUTION 2020/250**

Moved: Cr Pat Cullen

Seconded: Cr Paul Wheelhouse

That Council notes the list of investments as at 26 November 2020 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**CARRIED****12.15 URBAN SERVICES - WORKS IN PROGRESS****RESOLUTION 2020/251**

Moved: Cr Pat Cullen

Seconded: Cr Karen Churchill

- 1. That Council notes the information in this report.**
- 2. That Council requests the Executive Leader Corporate and Sustainability to prepare a detailed scope of works and costings pertaining to the problematic front fence at the Quambone Memorial Hall, and for this project to be considered as part of the preparation of the 2021/22 Operational Plan and Budget.**

CARRIED**12.16 COMMUNITY SERVICE PROGRESS REPORT****RESOLUTION 2020/252**

Moved: Cr Karen Churchill

Seconded: Cr Barbara Deans

That Council notes the information contained in this report.**CARRIED**

12.17 COMMUNITY SERVICES POLICY**RESOLUTION 2020/253**

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

- 1. That Council notes the contents of this report.**
- 2. That Council adopts the revised Community Services Policy.**

CARRIED

12.18 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT**RESOLUTION 2020/254**

Moved: Cr Paul Wheelhouse

Seconded: Cr Karen Churchill

- 1. That Council notes this report.**
- 2. That Council submits a response to the Department of Planning, Industry and Environment prior to 21 February 2021 to opt into the natural disaster clauses and that such clauses apply only to the residential, business and village zones within Council's area of jurisdiction.**

CARRIED

12.19 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**RESOLUTION 2020/255**

Moved: Cr Bill Fisher

Seconded: Cr Pat Cullen

That Council notes the contents of this report.

CARRIED

12.20 RANGER'S MONTHLY REPORT**RESOLUTION 2020/256**

Moved: Cr Karen Churchill

Seconded: Cr Bill Fisher

That Council notes the information in this report.

CARRIED

12.21 SALEYARDS REPORT**RESOLUTION 2020/257**

Moved: Cr Bill Fisher

Seconded: Cr Karen Churchill

That Council notes the information provided in this report.**CARRIED****12.22 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2020/258**

Moved: Cr Karen Churchill

Seconded: Cr Barbara Deans

That Council notes the information in this report.**CARRIED**

At 12.06 pm, Cr Paul Wheelhouse left the meeting.

The Mayor and Councillors expressed their thanks and appreciation for the good work that staff have done with keeping the rural local roads network servicable during harvest time.

At 12.13pm the Mayor paused the meeting and welcomed representatives from Ochre Health which organisation has been the successful tenders for providing health services within the Local Government Area (LGA). It was conveyed to Council that Ochre Health now employs approximately 280 doctors and has a staff complement of over 500. It was further confirmed that their intention is to provide face to face doctors services at the local Multipurpose Centre (MPS) from eight (8)am to six (6)pm during week days at eight (8)am to 12 noon on weekends, with the rest of the time being covered by the virtual availability of medical professionals.

At 12.28pm the Mayor adjourned the meeting for morning tea.

The meeting resumed at 1.04pm.

12.23 ROAD CLOSURE - OLD WONGY ROAD (SR17B)**RESOLUTION 2020/259**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That Council, based on the feedback received from concerned residents, retains the northern end of Old Wongy Road (SR17b), as an unformed road reserve.**CARRIED**

12.24 HEAVY VEHICLE SAFETY AND PRODUCTIVITY PROGRAM OFFER OF FUNDING**RESOLUTION 2020/260**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

1. That Council accepts the offer of \$410,000 grant funding through the Heavy Vehicle Safety, Productivity and Bridge Renewal Program.
2. That Council includes the Warren Road and Castlereagh Highway intersection upgrade as a Capital Works Project for the 2021/2022 Financial Year, funded from Council's annual Block-grant contribution.
3. That Council lodges a request with the funding body for a tender exemption for this roads project, as Council intends to use its own resources and complete the project in-house.

CARRIED

13 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

Nil.

14 CONFIDENTIAL MATTERS**RESOLUTION 2020/261**

Moved: Cr Barbara Deans

Seconded: Cr Karen Churchill

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

14.1 Proposed Dual Naming of the Macquarie River - Bathurst Regional Council

This matter is considered to be confidential under Section 10A(2) - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information concerning the nature and location of a place or an item of Aboriginal significance on community land.

14.2 Annual Performance Review - General Manager

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

14.1 PROPOSED DUAL NAMING OF THE MACQUARIE RIVER - BATHURST REGIONAL COUNCIL

RESOLUTION 2020/262

Moved: Cr Ahmad Karanouh
Seconded: Cr Pat Cullen

That Council refers the matter to Local Lands Council for their input before further consideration.

CARRIED

14.2 ANNUAL PERFORMANCE REVIEW - GENERAL MANAGER

RESOLUTION 2020/263

Moved: Cr Pat Cullen
Seconded: Cr Bill Fisher

That Council notes the information in the report, including the contents of the annexure that has been distributed under separate cover.

CARRIED

RESOLUTION 2020/264

Moved: Cr Barbara Deans
Seconded: Cr Karen Churchill

That Council moves out of Closed Council into Open Council.

CARRIED

RESOLUTION 2020/265

Moved: Cr Barbara Deans
Seconded: Cr Karen Churchill

That Council adopts in Open Council the resolutions passed in Closed Session, (Resolution 2020/266), (Resolution 2020/267).

CARRIED

15 Conclusion of the Meeting

The Meeting closed at 1.22pm.

The minutes of this meeting were confirmed at the Council held on 10 February 2021.

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CHAIRPERSON