

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE WAR MEMORIAL HALL, GULARGAMBONE ON  
WEDNESDAY, 14<sup>TH</sup> MARCH 2018, COMMENCING AT 9.05 A.M.**

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**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. Karen Churchill, John Walker, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse. Also present were the Director of Corporate & Urban Services, Mr Quarmby, the Director of Community Services, Ms Ryan, the A/Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

**1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

**2.0 PUBLIC QUESTION TIME**

Councillors noted that two bookings were made for public question time:

- i) Gulargambone War Memorial Hall Committee;
- ii) Gulargambone Community Enterprises Corporation.

**3.0 APOLOGIES**

Nil

**4.0 DEPUTATIONS/DELEGATIONS**

No deputations are booked to attend the meeting.

**5.0 DECLARATIONS OF INTEREST**

The following declarations were noted:

- i) Cr Webb                      Item 18.2 – Public Toilets in CBD
- ii) Cr Wheelhouse            Item 10.2 – Neighbourhood Centre

**PUBLIC QUESTION TIME**

There were already people in the gallery and the Mayor brought public question time forward. Council's Gulargambone parks and gardens staff was present at the meeting, together with Senior Technical Officer, Peter Hurst.

**i) Gulargambone Memorial Hall**

The first person to address the meeting was Mr Colin Ryan OAM on behalf of the Gulargambone Memorial Hall. Before he raised hall issues, Mr Ryan thanked Council for the assistance given to install and unveil the art sculpture of the bullock wagon on Saturday evening.

Mr Ryan pointed out a couple of issues with the handrail and emergency door as well as the two doors at the Hall – saying they still don't shut properly. The Director said he would take action to address these issues. Mr Quarmby said that small matters such as these should be reported to the office, pointing out there is no need to wait for a Council meeting to raise them.

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Another issue raised by Mr Ryan was the charge for use of the facility – the Director of Corporate and Urban Services said he would discuss this matter with Mrs Best so the Committee could be uniform in its charges to all organisations. Mr. Ryan thanked the Mayor for the newsletter which is prepared immediately after each meeting and sent to all residents – he said it is a great way for the community to keep up with Council activities and plans.

Finally, Mr Ryan commended the parks and gardens staff – he said they do a great job and are very willing to assist whenever and wherever they can.

The Mayor explained that Council has the opportunity to apply for funding and has included the Gulargambone Hall in its applications under the Drought Communities Program. Cr Webb also advised that two further applications have been approved under the program :

- \$300,000 for works at the aerodrome and golf club car park
- \$100,000 for fencing at the waste depot.

Mr Ryan thanked Council for the opportunity to speak and raise these issues.

**ii) Water Account – Ms Joyce Newton**

At this juncture, the Mayor welcomed Ms Newton who has already been in contact with the office regarding an excessive water account, which she is disputing. She also raised issues about the meter. The Director of Corporate and Urban Services said that he would prepare a report for the April meeting and Council could make a determination regarding this matter.

**6.0 CONFIRMATION OF THE MINUTES**

**2952 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 February 2018 be confirmed.

**7.0 BUSINESS ARISING FROM MINUTES**

**i) Item 10.4 – Delivery and spreading of gravel to Aerodrome**

In response to a question from Cr Wheelhouse, the A/Director of Engineering Services advised she has spoken with a representative of the Aero Club to ascertain its requirements. Ms Atkins said that work will be carried out shortly.

**8.0 RESOLUTION BOOK UPDATE**

**2953 RESOLVED** on the motion of Crs Karanouh and Churchill that the Resolution Book Update be received and noted.

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**i) Sportsground Irrigation**

Cr Karanouh asked whether this work has commenced – the Director of Corporate and Urban Services said that work being carried out at the sportsground recently was to install a drip system to water trees around the perimeter of the ground.

In speaking about this matter, the A/Director of Engineering Services said that the water main along the Highway has to be replaced and in conjunction with this work, a 'hook in' will be made to either the reservoir or a special tank for irrigation purposes. She said that engineering designs are currently being investigated.

**ii) State Emergency Services**

Cr Karanouh referred to this item and said there will be a User Group Meeting on 20 March. He pointed it has been reported to him that volunteers of the organisations do not wish to combine both services. Cr Karanouh said the RFS is planning to build a 3 bay shed at its site and that the SES wants to stay at its current location. The Mayor said that at this stage no indication of funding has been received from the SES.

It was agreed that Council be represented at the user group meeting on 20 March, following which a report be prepared and presented to the April Council meeting.

**9.0 MAYORAL REPORT**

**2954 RESOLVED** on the motion of Cr Webb that his Mayor's Activity Report be received and dealt with.

Councillors noted that the Mayor had attended the following functions on Council's behalf since the February meeting.

- Country Mayors' Conference
- Tour de OROC function to handover cheque to Dubbo Home Stay Committee
- CEO of Regional Development Australia – Orana – discussions with Megan Dixon
- Bushfire Management Committee meeting
- Unveiling of the bullock wagon structure on 10 March.

The Mayor also advised that the Balmoral Group will meet in Coonamble on 31 March and the first meeting of *Together Partnership* will be held on Friday. Council noted this initiative is to get all services to work together to promote development and improve the economic status of the Shire.

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The Mayor reminded everyone that the Seniors' Week Dinner is being held at the Bowling Club on Thursday 5 April and encouraged all Councillors to attend.

**2955 RESOLVED** on the motion of Cr Webb that his activities report be noted.

**FORMAL HANDOVER OF BULLOCK WAGON INSTALLATION**

At this juncture, Mrs Alison Dent presented a draft document to the meeting, which formally hands over the bullock wagon installation to Council, noting that it has been located on the Park area off the Highway in Gulargambone which is under Council's control. Council noted that when this is finalised the art work will be included with Council's insurances and, in the interim, the sculpture will be covered by Council's insurer.

**2956 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council accept the bullock wagon art installation, subject to the draft document being reviewed and adopted and a report on the matter being brought to the April meeting.

**PRESENTATION OF CONCEPTS – PAVE THE WAY TO GULAR ART FESTIVAL**

Council noted that concepts for the three Council owned sites were made available yesterday and copies were handed out at the meeting.

At this stage, Mrs Annie Haling was present and proceeded to address Council, advising that the festival will take place between 5 and 8 April, however work on the water tower will commence on 21 March and go through to 29 March because of the unavailability of the artist during the festival. The Mayor reminded the Co-operative that it would need to prepare and submit a risk assessment to Council for approval prior to work commencing.

Ms Haling said that the bus stop was not included with the sites at this point in time, however it is hoped that a young local artist may agree to complete this building in the future. The Mayor said that Council must have the design concept of any intended public art so it can be given approval.

The Mayor referred to a portrait of a local deceased identity – Mrs Haling said that is the former owner of the Two eight two eight building and the portrait would be on the back of the building.

**2957 RESOLVED** on the motion of Crs Karanouh and Fisher that Council accept the concepts provided for Council owned properties which will be included in the *Pave the Way to Gular Art Festival*.

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**TRUCK WASH – GULARGAMBONE**

At this juncture, Mr Peter O'Brien, a local carrier addressed Council saying that it is most inconvenient not having a truck wash for use by livestock carriers in Gulargambone.

**PAUL FISHER**

At this juncture, Mr Fisher thanked Council for its assistance with the bullock wagon installation. He said he wondered why a Council employee would make a phone call regarding replacing signage that was moved only to provide access for the installation. The A/Director of Engineering Services said she did receive a report that the signs had been moved and pointed out there is a substantial fine for interfering with RMS signage.

**2958 RESOLVED** on the motion of Crs Fisher and Wheelhouse that Council's Director of Community Services work with the Gulargambone Show Society on promotional material for its visit to the RAS in Sydney at Easter.

**GULARGAMBONE CENTRAL SCHOOL**

The Principal and three students from the Gulargambone Central School attended the meeting – Mr Spora thanked Council staff at Gulargambone for their assistance during the year. He also said that the School is very supportive of the art initiative which will be a great benefit to students.

As President of the Gulargambone Swimming Club, he also thanked Council and said the Club was very appreciative of the work Council does, pointing out that this season has been very successful with 40 children enrolled as members.

**10.0 CORRESPONDENCE**

**2959 RESOLVED** on the motion of Crs. Karanouh and Fisher that the Correspondence be received and dealt with.

***Section A – For Council's Consideration:***

**10.1 COONAMBLE CLAY TARGET CLUB D7(51058)**

**2960 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council donate \$200 to the Coonamble Clay Target Club towards its Annual Open Shoot to be held on 7 and 8 April, 2018.

At this juncture, Cr Wheelhouse declared an interest in the following item and left the meeting.

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**10.2 COONAMBLE NEIGHBOURHOOD CENTRE D7(51057)**  
**2961 RESOLVED** on the motion of Crs. Webb and Walker that Council ascertain the amount of rent being paid by the Coonamble Neighbourhood Centre and subsidise 50% of the market rent from the Donations Vote.

Cr Wheelhouse returned to the meeting.

**10.3 GREAT ARTESIAN BASIN PROTECTION GROUP D7(51162)**  
**2962 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council advise the Great Artesian Basin Protection Group that it will donate a 2018/2019 Family Season Ticket to the Coonamble Pool for the fundraising auction to support the Group.

**10.4 JJ ROBINSON – TEAM ORGANISER D7(51156)**  
**2963 RESOLVED** on the motion of Crs. Walker and Karanouh that Council agree to a donation of \$500 towards the costs of entering a team in the Walgett Aboriginal Rugby League Knockout in September.

**10.5 OFFICE OF THE MAYOR, DUBBO REGIONAL COUNCIL L10 2(51070)**  
**2964 RESOLVED** on the motion of Crs. Karanouh and Walker that Council note the information from Dubbo Regional Council regarding making a decision on Joint Organisations and further note that Council will be dealing with its own report concerning this matter later in the day.

**10.6 COONAMBLE RODEO ASSOCIATION S5(51159)**  
**2965 RESOLVED** on the motion of Crs. Walker and Karanouh that Council inform the Coonamble Rodeo Association that if it is not ready for the grandstands and concrete slab project at the Showground, the application for funding be diverted to the Coonamble Visitor Information project, in accordance with Council's resolution at the February 2018 meeting.

**10.7 COONAMBLE EASTER COMMITTEE H5(51189)**  
Requesting that Council staff assist the Committee in erecting figures depicting the Crucifixion and the Resurrection over the Easter period.

**2966 RESOLVED** on the motion of Crs. Karanouh and Walker that Council inform the Coonamble Easter Committee that permission has been granted to erect figures over the main street during the Easter period, Council staff will assist as previously and that \$300 has been allocated to refurbish the figures, noting funds will be sourced from the Donations Vote.

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**Section B – For Council’s Information:**

**10.8 COONAMBLE COMMUNITY RADIO L3+D7(51175)**

Thanking Council for its \$7,000 contribution to the radio station and saying that without that support the facility would struggle financially.

**10.9 GULARGAMBONE CENTRAL SCHOOL C8(51194)**

Expressing the School’s absolute support for the *Pave the Way to Gular* initiative and thanking Council for its support of the event. Saying that by supporting the *Pave the Way to Gular* initiative Council is also supporting the students of Gulargambone Central School.

**10.10 NSW ROADS & MARITIME SERVICES R8-5(51201)**

Advising that the 2017/18 REPAIR Program allocations have been approved and the following projects have been selected for funding

- MR129 Rehabilitate and widen road. *Council Priority No 1* \$212,500
- RR7515 Rehabilitate and widen road. *Council Priority No 2* \$144,000.

Saying that under the REPAIR Program Council is required to complete the approved works within the 2017/18 financial year.

**10.11 WATERFIND AUSTRALIA W1**

Advising that the purchase of water 100ML documentation is still in progress with the Water Authority. Saying it is expected the review and approval will be completed within 12 days as at 28 February 2018 – anticipated completion end of April 2018.

**2967 RESOLVED** on the motion of Crs Karanouh and Churchill that the information contained in Item Nos. 10.8 to 10.11 inclusive be noted.

**11.0 REPORT BY GENERAL MANAGER**

**2968 RESOLVED** on the motion of Crs. karanouh and Wheelhouse that the report by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**2969 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note Development Application Nos 004/2018 and 007/2018 to 010/2018 inclusive, have been approved under delegated authority since the last meeting.

**11.2 INTEGRATED PLANNING & REPORTING PROCESS**

**2970 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the following timetable for the 2018/2019 Budget and Operational Plan process:

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| Date                    | Function  |
|-------------------------|---|
| 09 May 2018             | Draft Budget & Operational Plan to be considered on 9 May 2018 and placed on public exhibition. |
| 15 May 2018 – 7.00 p.m. | Public meeting for Council to present its Operational Plan to the community.                    |
| 06 June 2018            | Submissions from the public close.  |
| 13 June 2018            | Budget & Operational Plan adopted (normal Council meeting day).                                 |

### **11.3 JOINT ORGANISATIONS - UPDATE**

Each Councillor was provided with a copy of the Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018.

**2971 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the information available to date regarding the proposed Joint Organisation Model, as conveyed in OLG Circular 18-02 and resolve to not join a Joint Organisation.

At this juncture, 10.20 a.m., Council adjourned for morning tea and resumed at 10.55 a.m.

### **11.4 LOWER MACQURIE WATER USERS ALLIANCE (LMWUA)**

Council noted that it has been requested by the Alliance to provide a financial contribution in 2018/2019 of \$80,965. The General Manager reported that a review of the operation of the LMWUA has been recommended and suggested that it would be prudent for Council to support the review.

**2972 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council support the review of the operations of the LMWUA and consider the budget contribution following completion of the review.

### **11.5 MANAGEMENT PLANS**

The draft Management Plans were included separately with the business papers. These plans provide information regarding the maintenance and upgrade of Council's assets and comprise :

1. Sewer Asset Management Plan
2. Water Asset Management Plan
3. Roads Management Plan
4. Quarry Management Plan
5. Fleet Management Plan
6. Aerodrome Management Plan
7. Building Maintenance Plan
8. Recreational Facilities Plan
9. Showground Management Plan.

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The Director of Corporate and Urban Services referred to the Management Plans and suggested Councillors read through and should they wish to make amendments, advise at the next meeting.

**2973 RESOLVED** on the motion of Crs. Karanouh and Walker that Council note the draft management plans provided for the 2018/2019 Operational Plan and Budget.

**11.6 GRANT FUNDING STATUS**

**2974 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council develop and submit the following projects to the Stronger Country Communities Fund on the basis identified, noting the cost of the projects will be in the vicinity of \$2,100,000, grant applications in a total amount of \$1,595,000 and co-contributions from Council \$505,000:

| Project   | Cost    | Grant   | Co-Cont. |
|---|---------|---------|----------|
| Splash pad - Gulargambone                             | 250,000 | 200,000 | 50,000   |
| Toilet block – Main Street                            | 400,000 | 280,000 | 120,000  |
| Visitor Information Centre                            | 450,000 | 330,000 | 120,000  |
| Refurbish toilets – Shire                             | 250,000 | 180,000 | 70,000   |
| Skate bowl – West Coonamble                           | 150,000 | 120,000 | 30,000   |
| Extend irrigation – Coonamble oval                    | 100,000 | 80,000  | 20,000   |
| Playground shade structures                           | 100,000 | 80,000  | 20,000   |
| Playground/gym equipment – Lions Park at Gulargambone | 150,000 | 135,000 | 15,000   |
| Pool blanket/change rooms – Coonamble pool            | 200,000 | 150,000 | 50,000   |
| Basketball Court – Youth Centre at Gular              | 50,000  | 40,000  | 110,000  |

**12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**2975 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the report by the Community Services Director be received and dealt with.

**12.1 COMMUNITY SERVICES PROGRESS UPDATE**

**2976 RESOLVED** on the motion of Crs Karanouh and Fisher that the information contained in this item be noted.

The Mayor congratulated the Director on the *Boots & Pearls Luncheon* promotional material for the Seniors Dinner which is being organised for 5 April at the Bowling Club.

**12.2 ANNUAL BUY LOCAL STRATEGY**

**2977 RESOLVED** on the motion of Crs. Churchill and Karanouh that Council endorse the inclusion of a contribution of \$25,000 in the 2018/19 budget to assist in delivering actions within the proposed Buy Local Strategy and Marketing Plan, noting the Director of Community Services will facilitate the implementation and development of the Plan.

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**12.3 GULARGAMBONE COMMUNITY ENTERPRISES CO-OPERATIVE LTD  
– PAVE THE WAY TO GULAR ARTS FESTIVAL**

Council noted this matter was dealt with earlier in the day during the presentation by Ms Annie Haling on behalf of the Co-operative in Minute No. 2957 when Council resolved to accept the concepts provided for the Council owned properties.

**13.0 REPORTS BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**2978 RESOLVED** on the motion of Crs Karanouh and Churchill that the report by the Director of Corporate and Urban Services be received and dealt with.

**13.1 RATE COLLECTIONS**

**2979 RESOLVED** on the motion of Crs Karanouh and Churchill that the Total Combined Rate Collections to 28 February 2018 be noted.

**13.2 LIST OF INVESTMENTS**

**2980 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the list of investments as 28 February 2018 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

**13.3 DRAFT REVENUE POLICY 2018/2019**

**2981 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council agree to place the Revenue Policy for 2018/2019, as presented, on public exhibition for the prescribed 28 days, calling for submissions prior to formally adopting it at the June 2018 meeting in conjunction with any submissions received.

**13.4 WORKS IN PROGRESS**

**2982 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the information in this item of the Director's report.

**14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**

**2983 RESOLVED** on the motion of Crs. Fisher and Wheelhouse that the report by the A/Director of Engineering Services be received and dealt with.

**14.1 WORKS IN PROGRESS**

**2984 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the A/Director's report on works in progress.

**14.2 COONAMBLE LEVEE EASEMENTS**

**2985 RESOLVED** on the motion of Crs. Karanouh and Walker that :

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a) Council proceed to acquire easements by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purposes of Coonamble flood levee affecting the following lots:

- Lot 7020 DP1061274
- Lot 1 DP547529
- Lot 229 DP754227
- Lot 1 Section 7 DP758282
- Lot 701 DP1054308;

b) minerals are to be excluded from this acquisition;

c) these acquisitions are not for the purpose of re-sale;

d) the necessary applications be made to the Minister for Local Government and the Governor;

e) authority be given to affix the Common Seal to all documents relative to these acquisitions.

**15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES**

**2986 RESOLVED** on the motion of Crs Fisher and Wheelhouse that the report by the Manager of Environmental Services be received and dealt with.

**15.1 RANGER'S REPORT – FEBRUARY 2018**

**2987 RESOLVED** on the motion of Crs Churchill and Walker that the Ranger's report for the month of February 2018 be noted.

**16.0 REPORTS FROM VARIOUS COMMITTEES**

**2988 RESOLVED** on the motion of Crs Wheelhouse and Walker that the Council note there are no reports and/or minutes from organisations for the month of February 2018.

**17.0 SALEYARDS REPORT – FEBRUARY 2018**

**2989 RESOLVED** on the motion of Crs Walker and Churchill that the saleyards report for January 2018 be dealt with.

**17.2 Saleyards Account**

**2990 RESOLVED** on the motion of Crs Walker and Churchill that the Saleyards Account to 28 February 2018 showing a reserve balance deficit of \$347,673.97, be noted.

**18.0 CLOSED SESSION**

**2991 RESOLVED** on the motion of Crs Walker and Fisher that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A: *section 2(d) commercial information of a confidential nature that would, if disclosed:*

- (i) *prejudice the commercial position of the person who supplied it;*

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- (ii) *confer a commercial advantage on a competitor of the council ...”*

**2992 RESOLVED** on the motion of Crs Walker and Fisher that the press and public be excluded from the meeting.

**RESUME OPEN MEETING**

**2993 RESOLVED** on the motion of Crs Churchill and Fisher that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION**

**2994 RESOLVED** on the motion of Crs Churchill and Fisher that Council adopt the recommendation from Closed Session, being Recommendation Nos. 18.1 and 18.2, as set out hereunder :

**18.1 Code of Conduct Committee - Panel**

**Council resolves** to appoint the following as eligible Code of Conduct Reviewers in accordance with the Expressions of Interest conducted by OROC:

- *Aimee Saaib of O’Connell Workplace Relations*
- *Eden Elliott of Wise Workplace*
- *Rochelle Luhn of Nemises Consultancy Group*
- *Peta Tumpsey of Tress Cox Lawyers*
- *Robert Lopich of Mediate Today*
- *Phil O’Toole of Centium*
- *Kath Roach of Sinc Solutions*
- *Andrew Klein of Russell Kennedy Pty Ltd*
- *Chris Stratten of Quadrant Management Systems Pty Ltd*
- *Viv Mercer of PKF Forensic & Risk Services*
- *Phil O’Brien of Australian Workplace Training & Investigation*
- *Greg Waters of MSAM Loss Management*
- *John Renshaw of O’Connor Marsden & Associates.*

At this juncture, after declaring an interest in the following matter, the Mayor vacated the Chair and left the meeting – the Deputy Mayor took the Chair.

**18.2 Proposed Toilet Block – Main Street – Grant Funded Project**

**Council resolves to:**

- 1) *negotiate to purchase the building and authorise the affixing of the Common Seal on documents relative to the purchase;*
- 2) *submit an application to the Stronger Country Communities Funding program for \$400,000;*
- 3) *contribute \$120,000 towards the project;*
- 4) *classify the land, when purchased, as ‘operational land’;*

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- 5) *develop a design and construct tender to complete the project should the application be successful.*

At this juncture, the Mayor returned to the meeting and took the Chair.

**19.0 QUESTIONS WITH NOTICE**

Nil

**21.0 QUESTIONS FROM COUNCILLORS**

Nil

This concluded the business and the meeting closed at 11.45 a.m.

These minutes Pages (1/6138 to 13/6150) were confirmed on the **11<sup>th</sup>** day of **APRIL 2018** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **14<sup>th</sup> March 2018**.

**MAYOR**